



5th December 2019

Dear Parents/Carers,

PARENT / TEACHER / STUDENT INTERVIEWS TERM 4 2019

This letter is to advise you of the Parent/Teacher/Student Interviews for Years 7 -11 to be held on:

Tuesday 17th December

Morning session: 8.30am – 11am

Staff PD sessions (HSC) and break: 11am – 2.30pm

Afternoon Session: 2:30pm – 5:30pm

These interviews are held as a follow up to the **Year 7-10 Reports and Term 4 feedback for Year 11**. The interviews are an ideal opportunity to allow you to receive information about your child's progress this year and to receive advice on how they can improve further throughout the 2020 academic year.

The booking of interviews is an online process. We hope that this makes it easier for parents to make interviews with teachers as you can see immediately when teachers are free and make interviews at times that are convenient for you, rather than relying upon interviews to be booked at school. Students, if required, can also book in the interviews while at school using the internet resources at John Therry.

The process for booking interviews is as follows:

Login to Sentral using the Parent Portal.

<https://sentral.jtchsdown.catholic.edu.au/portal/login>

Click on the link to Parent Teacher Night. Beside each class will be a button to allocate a time for the interview.

If you have any questions please do not hesitate to contact the school.

We look forward to working with you in assisting your child to achieve their personal best in their learning.

Please support your child in their education by making attendance at these Parent/Teacher/Student Interviews a priority.

Yours sincerely,

Mr. Gavan Martyn

Co-ordinator of Teaching and School Operations